



VACANCY ANNOUNCEMENT

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Chief Financial Officer

The Virginia Beach Community Development Corporation (VBCDC) is a nonprofit housing corporation operating in the City of Virginia Beach. Our mission is to provide affordable housing opportunities and supportive services for low and moderate income families in the City of Virginia Beach.

VBCDC is seeking a Chief Financial Officer (CFO) responsible for the coordination and oversight of all fiscal activities of the organization including monitoring, directing and implementing the accounting and budget activities, overseeing cash investments and asset management, overseeing the management and coordination of all fiscal reporting including organizational revenue expense and balance sheet reporting. This position is also responsible for overseeing federal awards and programs and coordinating activities of independent auditors.

The position reports directly to the Chief Executive Officer and is responsible for all strategic and tactical matters as they relate to budget management, cost benefit analysis, forecasting needs and the securing of new funding. This position supervises a Finance Manager and two Finance Associates.

Minimum Requirements:

- Bachelor's degree in accounting or related field from an accredited college or university;
- Certified Public Accountant (CPA) license or MBA;
- Five years of management experience with the day-to-day accounting and financial operations;
- Two years of affordable housing experience preferred;
- Ability to multi-task and succeed in a fast-paced environment with a strong drive for results
- Five years of supervisory experience;
- Demonstrated integrity, positive attitude, mission-driven, self-directed with a commitment to working collaboratively with a diverse group of people;
- Must be proficient in computerized accounting systems and Microsoft Office Suite.
- Knowledge of Low Income Housing Tax Credit (LIHTC) entities and financing a plus.

Qualified applicants will be thoroughly committed to VBCDC's strategy and mission. All candidates should have demonstrated leadership, coaching, and relationship management experience along with success in managing relationships.

Please send a thoughtful cover letter with your current salary and a detailed resume via email to careers@vbcdc.org. Screening and interviews will begin immediately. Recruiting will continue until the position is filled. Salary will be commensurate with education and experience. Excellent benefits and work environment. No relocation or travel expenses will be reimbursed. VBCDC is an Equal Opportunity Employer seeking applicants who can bring diverse viewpoints, experience and talents to promote our organization's mission of creating affordable, sustainable housing opportunities in the communities we serve. **VBCDC is a DRUG FREE WORK PLACE.** Pre-employment screening will include a drug screen, criminal background and credit check. Section 3 applicants are encouraged to apply.